

### Personal Details:

It is important that you check the spelling of your name and that your date of birth is correct on all Statement of Results. You will need to advise the Exams Office of any changes **as soon as possible**, as this is the last chance to make amendments prior to the issue of certificates. Changes to personal details will incur a cost payable by the student.

### Missing Results:

If you have a result missing, you should contact the Examinations Office.

### Collecting Certificates:

GCSE Certificates for the **November 2020** series should be available for collection **mid-April 2021**. To arrange collection email [exams@brooklands.ac.uk](mailto:exams@brooklands.ac.uk), please include your name and date of birth. Specify whether you would like to:

- Make an appointment for collection
- Have your certificates posted to you for a fee of £7
- Nominate someone to collect your certificates on your behalf with your written permission
- Have your certificates sent to Ashford campus where you will be able to collect them from Ashford reception.

### Archiving, Uncollected and Replacement Certificates

It is important that you collect your certificates as they are valuable documents. **Under JCQ guidelines: "Centres may destroy any unclaimed certificates by a secure method after holding them for a period of 12 months from the date of issue"**. The cost of reissue of Certificate and/or Statement of Result will be payable by the student.

In some cases damaged or lost certificates may not be replaceable. Examination Boards may issue a Certifying Statement of Result; this would incur a fee of approximately £45.00 per certificate depending on the Exam Board.

**Due to COVID restrictions we are trying to reduce foot traffic on campus, please email any enquires that you may have to the exams department. Certificates can only be collected through pre-arranged appointments.**

[exams@brooklands.ac.uk](mailto:exams@brooklands.ac.uk)

# Brooklands College



## 2020 GCSE November Examination Results

Please find enclosed with this booklet your examination results. If you have taken examinations with different Examination Boards, you should have a separate statement of results from each Examination Board.

The statement of results should be retained (together with the certificates), as it contains information about the individual units you have taken and your UCI number. We hope that you have achieved the results you expected and would like to take this opportunity to wish you every success for the future.

### Enquiries about Results:

If you feel that the grade awarded is not a true reflection of your ability, you have the right to appeal. You should contact your Tutor to discuss your concerns before enquiries are forwarded to the Awarding Bodies. All enquiries about results must be carried out through the Exams Office and be paid for at the time of submitting the enquiry.

Fees and Services available are in the centre of this Booklet. The fees quoted are per paper. The forms enclosed must be completed with the correct paper details: AQA GCSE English 8700/1 Paper 1, 8700/2 Paper 2. Pearson GCSE Maths 1MA1 1F (Non-Calc) Paper 1, 1MA1 2F Paper 2, 1MA1 3F Paper 3.

### Please Note:

**The outcome of an enquiry into an externally assessed unit can lead to marks being confirmed, raised or lowered.**

**AQA – GCSE ENGLISH****Post Results Services - June 2019**

£8.05 <b>Deadline: 18<sup>th</sup> February 2021</b>	<b>Service 1 - Clerical Check</b>
£37.55 <b>Deadline: 18<sup>th</sup> February 2021</b>	<b>Service 2 - Review of Marking</b>
£11.30 <b>Deadline: 18<sup>th</sup> February 2021</b>	<b>Access to Scripts – Original Copy</b> without review or clerical check - Original
£14.35 <b>Deadline: 25<sup>th</sup> February 2021</b>	<b>Access to Scripts – Priority copy</b> without review or clerical check - Photocopy

**Note: Fees are per Candidate and per unit/component**

**PEARSON – GCSE MATHS****Post Results Services - June 2019**

<b>Service 1 - Clerical Check</b>	£11:30 <b>Deadline: 18<sup>th</sup> February 2021</b>
<b>Service 2 - Review of Marking</b>	£40.40 <b>Deadline: 18<sup>th</sup> February 2021</b>
<b>Service P2 - Priority Review of Marking</b>	£46.40 <b>Deadline: 18<sup>th</sup> February 2021</b>
<b>Access to Script – Original Script</b>	**Free <b>Deadline: 18<sup>th</sup> February 2021</b>
<b>Access to Script - Photocopy Script</b>	**Free <b>Deadline: 8<sup>th</sup> April 2021</b>
<b>Access to Script – Post review of marking photocopy script</b>	£12.50 <b>Deadline: 8<sup>th</sup> April 2021</b>

\*\* Following the launch of Pearson self-service portal for access to scripts (ATS). All ATS requests other than the post-review of marking photocopy script request will be free of charge from 2017 onwards.

**Note: Fees are per Candidate and per unit/component**