

Brooklands College

Audit Committee meeting to be held on Wednesday 20 May 2015 in room MA1,
4.00pm to 6.00pm

Agenda

1. Action in the event of fire
2. Welcome and apologies
3. Declarations of interest
4. Minutes
 - 4.1 Minutes of the of the audit committee meeting held on 4 February 2015
5. Matters Arising

To receive the paper on matters arising
6. External Audit

Plan for external audit for 2014-15
7. Internal audit reports
 - 7.1 Marketing
 - 7.2 Corporate Governance
 - 7.3 Data Protection and Freedom of Information
 - 7.4 Internal Audit Progress Report
8. Risk Management
 - 8.1 To receive the updated risk register
 - 8.2 Assurance Mapping

To consider the value of the approach
 - 8.3 Departmental presentation: Facilities department

9. Outstanding recommendations from audit reports
10. Audit Planning Memorandum: Finance Systems
11. Update on action plan arising from issues identified in finalising accounts for 2013/14.
12. Committee self-assessment and review of terms of reference
13. Updated anti-fraud and whistleblowing policies.
14. Fraud – no issues to report
15. Freedom of Information requests – no requests to report
16. Business calendar for 2014-15
17. Chair's business
 - 17.1 Review of Committee Business for Emerging Risks
 - 17.2 Any Other Business
18. Date of next meeting

The date of the next Audit Committee Meeting .. October 2015
19. Auditors and Committee Members meeting