

Brooklands College

Audit Committee meeting to be held on Wednesday 28th February 2018 in room MC5,
8.00am to 10.00am

Agenda

1. Action in the event of fire
2. Welcome and apologies
3. Declarations of interest
4. Minutes
 - 4.1 Minutes of the of the Audit Committee meeting held on 8th November 2017
 - 4.2 Minutes of the Joint Audit and Resources Committee meeting held on 29th November 2017
5. Matters Arising
6. Internal audit reports
 - 6.1 Payroll
 - 6.2 Folow-up
7. Audit Plan 2017/18 progress report
8. Risk Management
 - 8.1 Risk Register 2017/18 update Term 1
 - 8.2 Heat Map 2017/18 update Term 1
 - 8.3 Risk Strategy
9. Fraud
10. Freedom of Information requests
11. Chair's business
 - 11.1 Review of Committee Business for Emerging Risks
 - 11.2 Summary of the main issues/decisions/topics that have arisen during the meeting and that would help other governors, not at the meeting, understand what is happening in the College.
 - 11.3 Any Other Business
12. Date of next meeting: 20th June 2018.