

Weybridge Campus Heath Road Weybridge Surrey KT13 8TT Ashford Campus Stanwell Road Ashford Middx TW15 3DU Inspire H&B Academy College Way, Church Road Ashford Middx TW15 2XD

## Thank you for your interest in studying at Brooklands College.

We are now pleased to confirm that we are ready to begin our first stage of the Adult Enrolment process for September start courses.

## Stage One

Please click on the link below to complete the Enrolment form and submit your details. <a href="https://www.brooklands.ac.uk/enrol-now/">https://www.brooklands.ac.uk/enrol-now/</a>

## Stage Two

On receipt of your Enrolment form, Admissions will check your course and details provided and make contact with you to discuss options for Fee payment or to assess your eligibility for Fee Remission, where applicable. Please note that not all courses will be eligible for Fee Remission. At this point we will ask you to provide further evidence of employment income or unemployment evidence to support the criteria for Fee Remission if applicable to your course and circumstances.

Some courses at Level 3 or above, may require an interview with the Curriculum area to confirm acceptance on the course. In this event we will forward your Enrolment details to the Curriculum area tutor and they will make contact with you to discuss the course options and criteria further.

There are also courses which will require assessment to determine the level you will study at (English, Maths and ESOL) your enrolment details will therefore be forwarded to the tutor to discuss assessment.

## Stage Three

Once we have fully assessed and received all the above in stage two, Admissions will finalise your Enrolment and will email you with confirmation and information about obtaining your College ID Card. We will also send confirmation to your Course tutor ready for September.

If you have any questions in the meantime, please email: adultcourses@brooklands.ac.uk























