

Brooklands College

Resources Committee meeting to be held on Wednesday 24th February 2016 in room MC5,
8.00am to 10.30am

Agenda

1. Action in the event of fire
2. Welcome and apologies
3. Declarations of interest
4. Minutes of the Resources Committee held on 11th November 2015
5. Matters Arising
6. Finance – for approval
 - 6.1. To authorise expenditure of capital items within the Committee's limits of financial authority under the College Financial Regulations.
7. Finance
 - 7.1 January 2016 management accounts and forecast update
 - 7.2 December 2015 management accounts
 - 7.3 Financial Strategy and Plan 2015-18
8. Internal Audit Report - Subcontractors
9. Shared Services in Surrey and Sussex (SSISC) Tim Stickland to give a presentation
10. Quality Improvement Plan Updates
 - 10.1 Aim 2 (To be highly regarded by business and the community as a successful College that is innovative, entrepreneurial and responsive to meeting local and regional skills needs, to the mutual benefit of students and the organisation)
 - 10.2 Aim 3 (To be an efficient, effective, sustainable and forward looking College focused on improving facilities and developing staff)
11. Enrolments
12. Business and Marketing Unit
13. Health and safety report
14. Facilities and Building Update
15. Chair's business
 - 15.1 Review of Committee Business for Emerging Risks
16. Any other business
17. Date of next meeting: Wednesday 22nd June 2016.