

Brooklands College

Resources Committee meeting to be held on Wednesday 6th June 2018
in room MC5, 08.00 – 10.30

Agenda

1. Action in the event of fire
2. Welcome and apologies
3. Declarations of interest
4. Minutes of the committee meeting held on 7th March 2018
5. Matters Arising
6. Capital Projects
 - 6.1. To authorise expenditure of capital items within the Committee's limits of financial authority under the College Financial Regulations.
 - 6.2. CSC update regarding the Weybridge Master Plan
7. Finance
 - 7.1. March 2018 Management Accounts
 - 7.2. April 2018 Management Accounts
 - 7.3. Draft budget 2018-19 and draft two year plan
 - 7.4. Financial Regulations Review 2018
8. Procurment update
 - 8.1. Utilities
9. Quality Improvement Plan Update
10. Brooklands Business Solutions Update
11. IT Report
12. Estates and Property
 - 12.1. Estates and Property update
 - 12.2. Health and Safety Report
 - 12.3. Health & Safety Policy update
13. Committee Governance:
 - 13.1. Review of Terms of Reference
 - 13.2. Committee self-assessment
 - 13.3. Business Calendar 2018-19
14. Chair's business
 - 14.1. Review of Committee Business for Emerging Risks
 - 14.2. Summary of the main issues/decisions/topics that have arisen during the meeting and that would help other governors, not at the meeting, understand what is happening in the College.
15. Any other business

16. Date of next meetings

The next meeting of the Resources Committee will be held on Wednesday 7th November 2018 at 3.00pm

Joint Audit and Resources meeting to sign off accounts: Wednesday 28th November 2018 at 8.00am.