

# Brooklands College

Audit Committee meeting to be held on Wednesday 25 May 2016 in room MC5,  
8.00am to 10.30am

## Agenda

1. Action in the event of fire
2. Welcome and apologies
3. Declarations of interest
4. Minutes
  - 4.1 Minutes of the of the Audit Committee meeting held on 3 February 2016
5. Matters Arising

To receive the paper on matters arising
6. External Audit
  - 6.1 Short presentation regarding the new accounting standard FRS102 which the College is required to adopt this year.
  - 6.2 Plan for external audit for 2015-16
7. Internal audit reports
  - 7.1 Five Point Action Plan
    - 7.1.2 College Progress Update
  - 7.2 Capital Projects
  - 7.3 Learner Numbers
  - 7.4 Internal Audit Follow-up Report
  - 7.5 Internal Audit Progress Report 2015-16
  - 7.6 Internal Audit strategy 2016-17
8. Risk Management
  - 8.1 To receive the updated risk register
  - 8.2 Assurance Mapping
9. Outstanding recommendations from audit reports

10. Committee self-assessment and review of terms of reference

11. Fraud – verbal update

12. Freedom of Information requests – verbal update

13. Business calendar for 2015-16

14. Chair's business

14.1 Review of Committee Business for Emerging Risks

14.2 Any Other Business

15. Date of next meeting

The date of the next Audit Committee Meeting – proposed 12 October 2016

16. Auditors and Committee Members meeting

*Staff to be asked to leave whilst this meeting is taking place.*