

# Brooklands College

Audit Committee meeting to be held at 3pm on Wednesday 8<sup>th</sup> November 2017  
in room MC5,

## Agenda

1. Action in the event of fire
2. Welcome and apologies
3. Declarations of interest
4. Minutes of the Audit Committee held on 24<sup>th</sup> May 2017 and 13<sup>th</sup> September 2017
5. Matters Arising
6. Internal Audit
  - 6.1 Internal Audit Annual Report 2016/17
  - 6.2 Internal Audit outstanding recommendations
  - 6.3 Internal Audit Strategy and Operational Plan 2017/2018
7. Risk Management
  - 7.1 Risk register 2016/17 Term 3 (as reported to June FGB – for information only)
  - 7.2 Risk register 2017/18 and Heat Map 2017/18
8. Regularity self-assessment
9. GDPR: Overview for Governors
10. Fraud
11. Freedom of Information requests
12. Draft Audit Committee annual report
13. Chair's business
  - 13.1 Review of Committee Business for Emerging Risks
  - 13.2 Summary of the main issues/decisions/topics that have arisen during the meeting and that would help other governors, not at the meeting, understand what is happening in the College.
14. Any Other Business
15. Date of next meeting
  - Joint Audit and Resources Meeting on 29<sup>th</sup> November 2017 to sign off the accounts.
  - Spring Term Audit Committee Meeting 28<sup>th</sup> February 2018 at 08.00