

Agenda

1. **Action in the event of fire**
2. **Welcome and apologies**
3. **Resolution**
To pass a resolution confirming that Staff and Student Governors may be required to withdraw from Part Two of the meeting in accordance with the Instrument of Government.
4. **Declarations of interest**
5. **Minutes**
To approve the minutes of the meeting held on 28th June 2017
6. **Matters arising**
To receive the report
7. **Governance**
 - 7.1 Appointment of Full and Associate Governors
 - 7.2 Ratification of Chair and Vice Chair of Governors
 - 7.3 Chair and Vice Chair of Committees
 - 7.4 College Seal Report 2016/17
 - 7.5 Annual summary report of Complaints 2016-17
8. **Finance**
 - 8.1 To receive the July management accounts
 - 8.2 Internal Audit Plan 2017-18 for Information
 - 8.3 External Audit Plan 2017-18 for information
9. **Enrolments**
To receive an verbal update
10. **Success rates**
To receive an verbal update
11. **College Events:**
 - 5th October – Full-time Open Event: Weybridge Campus 17.30-20.00
 - 10th October – Full-time Open Event: Ashford Campus 17.30-20.00
 - w/c 16th October: National Work Experience Week
 - 2nd November – College SAR Validation
 - 8th November: Surrey Skills Fair: Epsom Racecourse
 - w/c 6th December – STEM week
12. **Chair's business**
 - 12.1 Review of Committee Business for Emerging Risks

13. Any Other Business

13.1 Review of Departmental Risks from the Audit Committee

14. Date of next meeting: Wednesday 13th December followed by Christmas lunch in the Training Restaurant