

Brooklands College

IMPROVE YOUR skills

Adult Part-Time Courses 2018-19



HOW TO ENROL

Found a course that you would like to sign up for? Enrolling is easy and there are number of ways to apply.

Online

Visit **www.brooklands.ac.uk** and complete an online enrolment form or download a paper version.

You will still need to come into the College to pay any tuition fees or provide evidence for fee remission.

Phone or Email

Contact our Admissions Team who can send you an enrolment form
01932 797 797 or email **admissions@brooklands.ac.uk**

In Person

Drop your completed enrolment form in at the relevant campus reception or come along to one of our enrolment events.

To complete your enrolment you will also be required to bring along your National Insurance number and proof of identity (driving licence, birth certificate, or passport), and pay for your course where tuition fees apply.
There is a £25 registration fee for courses over £50.

Welcome

Welcome to the Brooklands College 2018/19 Adult Part-Time Course Guide. We continue to develop the courses we offer to suit a wide range of students. Improving your skills and abilities is not only enjoyable and fulfilling but can help you progress in your professional life too.

For more detailed information about our courses, visit **www.brooklands.ac.uk**

Enrolment Events

Enrolment events are an opportunity to come and talk to our lecturers about our part-time courses on offer and enrol on the day.

WEYBRIDGE CAMPUS

Saturday 12th January 2019 from 10:00am to 12:00pm

You can also enrol at any time - online, in person or by phone/email. See opposite for details.

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All courses are held at our Weybridge Campus unless indicated.



A photograph of three people in a meeting. A woman with blonde hair is on the left, smiling. A woman with dark hair is in the center, looking down. A man with glasses is on the right, looking down. They are in a room with a whiteboard and a bulletin board in the background.

ACCESS TO HIGHER EDUCATION

The Access to Higher Education (HE) Diploma is a qualification which prepares students for study at degree level. If you would like to go to university but left school without the qualifications you need, or you wish to change career direction then an Access to HE course could be for you.

The Access to Health & Social Care Professions is for those students who wish to progress to Adult Nursing, Midwifery, Mental Health Nursing, Children's Nursing, Paramedicine, Physiotherapy etc.

ACCESS TO HIGHER EDUCATION - HEALTH & SOCIAL CARE PROFESSIONS

Tue & Wed, 25/09/18 - 10:00 - 15:45, 32 wks (01683 1A17)

Tue & Wed, 25/09/18 - 17:00 - 21:30, 32 wks (01683 1A19)

Price: £3,384 (Fee remission available for this course)

Advanced
Learner Loan

ACCOUNTING & BOOKKEEPING

If you want to start a new career or progress in the field of accounting, studying for a professional qualification is a good way to achieve this. An Association of Accounting Technicians (AAT) course will provide you with an internationally recognised accreditation which is well respected by employers, and will help increase your job prospects.

AAT LEVEL 1 INTRODUCTORY AWARD IN BOOKKEEPING

Fri, 14/09/18 - 09:30 - 16:45, 10 wks (03230 1A17)

Fri, 14/09/18 - 09:30 - 16:45, 10 wks (03230 1A17A) Ashford

Price: £320 (Fee remission available for this course)

AAT LEVEL 1 INTRODUCTORY AWARD IN COMPUTERISED ACCOUNTING

Mon, 10/09/18 - 09:30 - 12:45, 10 wks (03231 1A17)

Price: £320 (Fee remission available for this course)

AAT LEVEL 2 FOUNDATION CERTIFICATE IN BOOKKEEPING

Mon, 26/11/18 - 09:30 - 12:45, 26 wks (03334 1A17)

Price: £410 (Fee remission available for this course)

AAT LEVEL 2 FOUNDATION CERTIFICATE IN ACCOUNTING

Tue & Wed, 11/09/18 - 18:00 - 20:30, 30 wks (01417 1A19)

Wed, 12/09/18 - 10:30 - 16:45, 30 wks (01417 1A17)

Fri, 11/01/19 - 09:30 - 16:45, 24 wks (01417 2A17)

Fri, 11/01/19 - 09:30 - 16:45, 24 wks (01417 2A17A) Ashford

Price: £900 (Fee remission available for this course)

AAT LEVEL 3 ADVANCED DIPLOMA IN ACCOUNTING

Tue & Wed, 11/09/18 - 18:00 - 21:15, 35 wks (01418 1A19)

Wed, 12/09/18 - 09:30 - 16:45, 35 wks (01418 1A17)

Price: £1,750 Advanced Learner Loan

AAT LEVEL 4 DIPLOMA IN ACCOUNTING

Mon, 10/09/18 - 09:30 - 16:45, 54 wks (01536 1A17)

Tue & Wed, 11/09/18 - 18:00 - 21:15, 54 wks (01536 1A19)

Price: £2,200 Advanced Learner Loan



BRITISH SIGN LANGUAGE

The aim of this course is to enable learners to communicate with deaf people in British Sign Language (BSL) about day-to-day topics. Our BSL courses are fully accredited by the Institute of British Sign Language.

BRITISH SIGN LANGUAGE - LEVEL 1

Module 1 - Tue, 18/09/18 - 19:00 - 21:00, 11 wks (01470 1A19)

Module 2 - Tue, 08/01/19 - 19:00 - 21:00, 11 wks (01470 2A19)

Module 3 - Tue, 23/04/19 - 19:00 - 21:00, 11 wks (01470 3A19)

Price: £190 per module

BRITISH SIGN LANGUAGE - LEVEL 2

Module 1 - Wed, 12/09/18 - 19:00 - 21:00, 11 wks (01531 1A19)

Module 2 - Wed, 09/01/19 - 19:00 - 21:00, 11 wks (01531 2A19)

Module 3 - Wed, 24/04/19 - 19:00 - 21:00, 11 wks (01531 3A19)

(Level 2 days are subject to change)

Price: £190 per module



BUSINESS & WORKPLACE LEARNING

BROOKLANDS BUSINESS SOLUTIONS TEAM

Brooklands Business Solutions provides a range of workplace learning for businesses and individuals to develop the skills they need to succeed.

In addition to the courses below, we offer full training needs analysis for business, working in collaboration to deliver the training needed to help companies and their employees thrive.

WORKPLACE LEARNING COURSES

BUSINESS

- Business & Administration (Levels 2 & 3)
- Customer Service (Levels 2 & 3)

CHILD STUDIES

- Children & Young People's Workforce (Level 2)
- Early Years Workforce (Level 3)
- Playwork (Level 3)

HEALTH & SOCIAL CARE

- Health & Social Care - Adults (Level 2)
- Health & Social Care - Adults (Level 3)
- Leadership for Health & Social Care (Level 5)

ENGLISH & MATHS SKILLS

We can help boost your employees' confidence and productivity through workplace training in Maths, English, IT and computing.

**FIND OUT MORE - EMAIL OUR TEAM TODAY -
BUSINESS@BROOKLANDS.AC.UK OR CALL
01932 797 845 OR 01932 797 742.**

CAKE DECORATING

Whether you are looking for a creative hobby or would like to hone your cake decorating skills to progress in your career, we have a number of different courses available to learn the skills you will need to produce beautiful cakes.

CAKE DECORATION FOR BEGINNERS

Wed, 30/01/19 - 19:00 - 21:00, 6 wks (02600 2A19)

Wed, 17/04/19 - 19:00 - 21:00, 6 wks (02600 3A19)

Price: £95

SUGAR FLOWERS FOR BEGINNERS

Wed, 19/06/19 - 09:30 - 15:30, 1 day (02483 3A17)

Price: £65

SUGAR FLOWERS EXTENSION

Tue, 14/05/19 - 10:00 - 15:30, 2 wks (02703 3A17)

Price: £70

ABC LEVEL 1 AWARD IN CAKE DECORATION

Wed, 12/09/18 - 09:00 - 13:00, 22 wks (00567 1A17)

Wed, 12/09/18 - 17:30 - 21:30, 22 wks (00567 1B17)

Price: £550

ABC LEVEL 1 AWARD IN WIRED SUGAR FLOWERS

Tue, 11/09/18 - 13:30 - 17:00, 22 wks (00146 1A17)

Price: £550

ABC LEVEL 2 CERTIFICATE IN CAKE DECORATION

Tue, 11/09/18 - 09:00 - 13:00, 22 wks (00148 1A17)

Tue, 11/09/18 - 17:30 - 21:15, 22 wks (00148 1B17)

Price: £550

ABC LEVEL 2 CERTIFICATE IN WIRED SUGAR FLOWERS

Wed, 12/09/18 - 13:30 - 17:00, 22 wks (00147 1A17)

Price: £550

ABC LEVEL 3 ADVANCED SUGAR PASTE TECHNIQUES

Tue, 11/09/18 - 10:00 - 15:30, 22 wks (00745 1A17)

Price: £550





CARPENTRY

For the DIY enthusiast who requires some confidence to attempt more technical projects around the house. The course includes: putting a lock in a door, attaching hinges, hanging a door, cutting and fixing skirting board and will end with a small project of choice.

THE REALLY USEFUL CARPENTRY COURSE

Tue, 08/01/19 - 18:00 - 21:00, 9 wks (02344 2A19)

Tue, 23/04/19 - 18:00 - 21:00, 9 wks (02344 3A19)

Price: £250

CATERING & HOSPITALITY

Our well-equipped professional kitchens, provide the opportunity to acquire practical expertise in a realistic working environment. The courses are taught by highly qualified lecturers, all of whom have a wealth of expertise and links with the catering industry.

LEVEL 2 NVQ IN FOOD PRODUCTION AND COOKING

Wed, 12/09/18 - 09:00 - 20:30, 34 wks (02561 1A17)

Price: £2,583 (Fee remission available for this course)

LEVEL 2 CERTIFICATE IN PROFESSIONAL BAKERY

Wed, 12/09/18 - 14:30 - 21:30, 34 wks (02581 1A17)

Price: £1,645 (Fee remission available for this course)

LEVEL 3 CERTIFICATE IN GENERAL PATISSERIE AND CONFECTIONERY

October start - 13:00 - 20:30, 34 wks (03367 1A17)

Price: £1,136 (Fee remission available for this course) Advanced Learner Loan

LEVEL 3 NVQ IN PROFESSIONAL COOKERY KITCHEN & LARDER

Tue, 11/09/18 - 09:00 - 19:00, 34 wks (02536 1A17)

Price: £3,345 (Fee remission available for this course) Advanced Learner Loan

LEVEL 2 AWARD IN FOOD SAFETY

Mon, 01/10/18 - 09:00 - 16:30, 1 day (02598 1D17)

Price: £130

JUNIOR CHEF ACADEMY (FOR AGES 11+)

Sat, 03/11/18 - 09:30 - 13:30, 6 wks (02601 1A17)

Sat, 09/02/19 - 09:30 - 13:30, 6 wks (02601 2A17)

Price: £175

CHILD STUDIES

We offer a range of qualifications to help with your professional progression in teaching support, early years care, or working with children with additional learning needs.

LEVEL 2 CERTIFICATE IN SUPPORTING TEACHING & LEARNING IN SCHOOLS

Wed, 26/09/18 - 09:30 - 12:30, 32 wks (03084 1A17)

Price: £1,417 (Fee remission available for this course)

LEVEL 3 CERTIFICATE IN SUPPORTING TEACHING & LEARNING IN SCHOOLS

Thur, 27/09/18 - 09:30 - 12:30, 32 wks (03083 1A17)

Price: £1,417 Advanced
Learner Loan

FOUNDATION DEGREE IN EARLY YEARS

Thur, 13/09/18 - Daytime, 33 wks (01649 1A17)

Price: £5,050 Advanced
Learner Loan



FOUNDATION DEGREE IN CHILDREN'S SPECIAL EDUCATIONAL NEEDS & INCLUSIVE PRACTICE

Tue, 11/09/18 - Daytime, 33 wks (01616 1A17)

Price: £5,050 Advanced
Learner Loan

WORKPLACE LEARNING COURSES AVAILABLE SEE PAGE 07 FOR MORE DETAILS.



COMPUTING

Do you want to learn computer skills for work, studies or home?
We offer computing courses for the complete beginner to the more experienced user. We can support you to improve your job prospects, update your existing experience and learn new skills.

BASIC COMPUTER SKILLS FOR WORK

Wed, 12/09/18 - 09:30 - 12:30, 10 wks (02585 1A17A) Ashford

Mon, 01/10/18 - 09:30 - 12:30, 10 wks (02585 1A17)

Price: £50 (Fee remission available for this course)

OCR LEVEL 1 AWARD FOR IT USERS - WORD, EXCEL, POWERPOINT

Tue, 18/09/18 - 09:30 - 14:15, 12 wks (01484/1A17)

Tue, 25/09/18 - 18:00 - 21:00, 17 wks (01484/1C19)

Wed, 02/01/19 - 09:30 - 12:30, 21 wks (01484/2A17A) Ashford

Price: £220 (Fee remission available for this course)

OCR LEVEL 1 AWARD FOR IT USERS - ADDITIONAL UNITS: ACCESS & PUBLISHER

Mon, 25/02/19 - 09:30 - 12:30, 10 wks (01484 2C17)

Price: £140 (Fee remission available for this course)

OCR LEVEL 2 CERTIFICATE FOR IT USERS - WORD, EXCEL & POWERPOINT

Tue, 11/09/18 - 18:00 - 21:00, 20 wks (02241 1A19)

Tue, 18/09/18 - 09:30 - 14:15, 16 wks (02241 1A17)

Tue, 15/01/19 - 09:30 - 14:15, 14 wks (02241 2A17)

Price: £250 (Fee remission available for this course)

OCR LEVEL 3 AWARD FOR IT USERS

Wed, 10/10/18 - 18:00 - 21:00, 20 wks (03229 2A19)

Price: £399

INTRODUCTION TO EXCEL FOR HOME & BUSINESS

Tue, 09/10/18 - 09:30 - 13:00, 4 wks (01581 1A17)

Price: £45

INTERMEDIATE EXCEL FOR HOME & BUSINESS

Mon, 14/01/19 - 09:30 - 13:00, 4 wks (01483 2A17)

Price: £45



Courses may
be FREE for
those who are
unemployed or on
a low income



DENTAL NURSING

This course covers the practical and theoretical aspects of dental nursing, and will enable you to provide a safe, organised surgery for the patient and the dental health team. Applicants must be working at least 16 hours a week in a dental surgery as a dental nurse with at least 3 months experience.

NEBDN DIPLOMA IN DENTAL NURSING

Wed, 31/10/18 - 18:00 - 21:00, 30 wks (00380 1A19)

Price: £1,500





ENGLISH & MATHS SKILLS

Whether you are looking to return to work after a career break, you want to improve your job/promotion prospects, help your child with homework or gain confidence with taking tests for job interviews, these courses will help you to improve your reading, writing, and maths skills.

FUNCTIONAL SKILLS ENGLISH

Mon, 10/09/18 - 13:15 - 15:15, 33 wks (02595 1A17A) Ashford

Tue, 11/09/18 - 10:00 - 12:00, 33 wks (02595 1A17)

Tue, 12/09/18 - 18:45 - 20:45, 33 wks (02595 1A19)

Sat, 15/09/18 - 10:00 - 12:00, 33 wks (02595 1B17)

Price: FREE

FUNCTIONAL SKILLS MATHS

Mon, 10/09/18 - 11:15 - 13:15, 33 wks (02597 1A17A) Ashford

Wed, 12/09/18 - 10:00 - 12:00, 33 wks (02597 1A17)

Wed, 12/09/18 - 18:45 - 20:45, 33 wks (02597 1A19)

Sat, 15/09/18 - 10:00 - 12:00, 33 wks (02597 1B17)

Price: FREE



ENGLISH AS A FOREIGN LANGUAGE

Accredited by the



for the teaching
of English in the UK

English as a Foreign Language (EFL) courses are ideal if you are a foreign national and are working in the UK or if you are a foreign student studying in the UK and want to improve your English.

ENGLISH AS A FOREIGN LANGUAGE FIRST CERTIFICATE (FCE)

Wed, 12/09/18 - 09:30 - 12:45, 12 wks (01149 1A17)

Wed, 12/09/18 - 17:45 - 21:00, 12 wks (01149 1A19)

Wed, 27/02/19 - 09:30 - 12:45, 12 wks (01149 2A17)

Wed, 27/02/19 - 17:45 - 21:00, 12 wks (01149 2A19)

Price: £380

ENGLISH AS A FOREIGN LANGUAGE ADVANCED CERTIFICATE (CAE)

Wed, 12/09/18 - 10:00 - 12:15, 18 wks (01150 1A17)

Wed, 12/09/18 - 10:00 - 12:15, 18 wks (01150 1B17)

Wed, 27/02/19 - 10:00 - 12:45, 14 wks (01150 2A17)

Price: £380

BEC BUSINESS ENGLISH

Thur, 28/02/19 - 10:00 - 12:15, 15 wks

Price: £380

ESOL (ENGLISH FOR SPEAKERS OF OTHER LANGUAGES)

ESOL courses are intended for learners from other countries who are now living in the United Kingdom. In some cases learners may have received little formal education prior to coming to the UK.

ENTRY LEVEL 1, ENTRY LEVEL 2, ENTRY LEVEL 3, LEVEL 1 & LEVEL 2

AUTUMN TERM

Tue, 11/09/18 - 09:30 - 12:45, 11 wks
 Wed, 12/09/18 - 09:30 - 12:45, 11 wks Ashford
 Wed, 12/09/18 - 17:45 - 21:00, 11 wks
 Thur, 13/09/18 - 17:45 - 21:00, 11 wks Ashford
 Fri, 14/09/18 - 09:30 - 12:45, 11 wks

SPRING TERM

Tue, 08/01/19 - 09:30 - 12:45, 11 wks
 Wed, 09/01/19 - 09:30 - 12:45, 11 wks Ashford
 Wed, 09/01/19 - 17:45 - 21:00, 11 wks
 Thur, 10/01/19 - 17:45 - 21:00, 11 wks Ashford
 Fri, 11/01/19 - 09:30 - 12:45, 11 wks

SUMMER TERM

Tue, 23/04/19 - 09:30 - 12:45, 11 wks
 Wed, 24/04/19 - 09:30 - 12:45, 11 wks Ashford
 Wed, 24/04/19 - 17:45 - 21:00, 11 wks
 Thur, 25/04/19 - 17:45 - 21:00, 11 wks Ashford
 Fri, 26/04/19 - 09:30 - 12:45, 11 wks

Price: £180 ((Fee remission available for this course)

Entry Level 1 - Beginner

Entry Level 2 - Pre Intermediate

Entry Level 3 - Intermediate

Level 1 - Upper Intermediate

Level 2 - Advanced

Courses may be FREE for those who are unemployed or on a low income

FREE CONFIDENTIAL ASSESSMENT & ADVICE

Come along, and find out which course is most suitable for you. Our team of specialist staff will also help you with the enrolment form and guide you through the process.

Ashford Campus - Thursdays from 4pm - 5pm (Term time only)

Weybridge Campus - Mondays or Fridays from 10am - 12pm (Term time only)

GCSEs

Whether you would like to study a GCSE because you missed out at school, you have an interest in a subject or you need a qualification to help in your career, GCSEs are well respected by education institutions and employers.

GCSE ENGLISH

Tue, 11/09/18 - 18:45 - 20:45, 31 wks (00109 1A19)

Wed, 12/09/18 - 18:45 - 20:45, 31 wks (00109 1B19)

Thur, 13/09/18 - 18:45 - 20:45, 31 wks (00109 1A19A) Ashford

Fri, 14/09/18 - 12:15 - 14:15, 31 wks (00109 1A17)

Sat, 15/09/18 - 09:30 - 12:15, 32 wks (00109 1C19)

Price: £811 (Fee remission available for this course)

GCSE MATHS

Tue, 11/09/18 - 18:45 - 20:45, 32 wks (00116 1A19)

Wed, 12/09/18 - 18:45 - 20:45, 33 wks (00116 1B19)

Thur, 13/09/18 - 18:45 - 20:45, 32 wks (00116 1A19A) Ashford

Fri, 14/09/18 - 12:15 - 14:15, 32 wks (00116 1A17)

Sat, 15/09/18 - 09:30 - 12:15, 32 wks (00116 1C19)

Price: £811 (Fee remission available for this course)

GCSE SCIENCE: BIOLOGY

Wed, 12/09/18 - 18:00 - 21:00, 30 wks (00114 1A19)

Price: £811 (Fee remission available for this course)





HUMAN RESOURCES

CIPD
Approved centre

The CIPD is the largest HR professional body in Europe with over 135,000 members. It is very supportive to those responsible for the management and development of people within organisations. CIPD qualifications are well recognised within the industry and are essential for those seeking progression and promotion.

CIPD CERTIFICATE IN HR PRACTICE

Tue 11/09/18 - 18:00 - 21:15, 35 wks (02143 1A19)

Price: £1,500 Advanced
Learner Loan

CIPD LEVEL 5 INTERMEDIATE CERTIFICATE IN HR MANAGEMENT

Tue & Sat, 11/09/18 - Tue 18:00 - 21:00 (& one Sat per month
09:30 - 12:30), 34 wks (03062 1C19)

Wed, 12/09/18 - 16:00 - 21:00, 36 wks (03062 1C19)

Price: £1,850 Advanced
Learner Loan



MOTORSPORT ENGINEERING

These courses are primarily for people who are currently working in a related field who wish to gain a higher level qualification in recognition of their skills and knowledge or who would like to build on existing expertise. They are run in partnership with Oxford Brookes University.

We have extensive employer links which allow for the course to be tailored to meet industry needs and current practice. This means that our students are better prepared for the world of work by the end of the course. Studies can be part or full time, so whether currently employed or not, we can offer the skills and experience to take you to the next level.

FOUNDATION DEGREE IN MOTORSPORT ENGINEERING

Starting September 2018.

Price: £7,200 pa

Advanced
Learner Loan

BSC (HONS) IN MOTORSPORT TECHNOLOGY (TOP UP)

Starting September 2018.

Price: £7,200 pa

Advanced
Learner Loan

OXFORD
BROOKES
UNIVERSITY



PHOTOGRAPHY

Would you like to understand your digital camera? Do you wonder what aperture and depth of field means? Would you like to learn about contemporary Photographers and their styles? Would you like to discuss iconic images with like-minded people?

During this short course technical terms will be explained in a simple and clear way; this will enable you to have fun and be confident in taking your own photographs.

GETTING STARTED WITH YOUR DIGITAL CAMERA

Tue, 26/02/19 - 19:00 - 21:00, 5 wks (01427 2A19)

Tue, 14/05/19 - 19:00 - 21:00, 5 wks (01470 2A19)

Price: £80

POLICING & FORENSICS

Achievement of the Certificate in Knowledge in Policing (CKP) will help prepare those seeking recruitment to the Police Service as a Police Constable in England or Wales. The qualification is also relevant to other related roles within the Criminal Justice Sector.

CERTIFICATE IN KNOWLEDGE OF POLICING

Courses run regularly throughout the year at both our Ashford and Weybridge campuses. Look on our website for the latest dates or for more information email policecareers@brooklands.ac.uk

Price: £975

The Introduction to Forensic Science course will help you gain a thorough understanding of relevant aspects of crime scene examination, human anatomy and physiology, as well as an introduction to the world of forensics.

INTRODUCTION TO FORENSIC SCIENCE

Tue, 31/10/18 - 18:00 - 20:00, 6 wks

Price: £120





TEACHING

Would you like to change career and become a teaching assistant, assessor or additional learning support assistant? We offer a variety of introductory courses to get you started.

INTRODUCTION TO RAISING AWARENESS OF SPECIAL EDUCATIONAL NEEDS & DISABILITY (SEND)

Thur, 01/11/18, 18:30 - 20:30, 4 wks Ashford

Price: £70

NCFE LEVEL 3 CERTIFICATE IN ASSESSING VOCATIONAL ACHIEVEMENT

Mon, 22/10/18, 09:30 - 12:30, 19 wks (04454 1A17)

Price: £811

Advanced
Learner Loan

LEVEL 2 CERTIFICATE IN SUPPORTING TEACHING & LEARNING SCHOOLS

Wed, 26/09/18 - 09:30 - 12:30, 32 wks (03084 1A17)

Price: On application (Fee remission available for this course)

LEVEL 3 CERTIFICATE IN SUPPORTING TEACHING & LEARNING SCHOOLS

Thur, 27/09/18 - 09:30 - 12:30, 32 wks (03083 1A17)

Price: On application

Advanced
Learner Loan



WELDING

Whether you are looking for a basic introduction to welding or wanting to gain a qualification to progress at work, we have a variety of levels on offer. Our practical welding courses are very popular with vehicle restorers, artists and general interest learners looking to gain some experience in welding.

PRACTICAL WELDING

Tue, 25/09/2018, 18:00 - 21:00, 10 wks (00482 1B19)

Tue, 15/01/2019, 18:00 - 21:00, 10 wks (00482 2B19)

Tue, 23/04/2019, 18:00 - 21:00, 10 wks (00482 3B19)

Price: £525

LEVEL 1 AWARD IN INTRODUCTORY WELDING

Wed, 26/09/2018, 18:00 - 21:00, 10 wks (02501 2A19)

Wed, 16/01/2019, 18:00 - 21:00, 10 wks (02501 2B19)

Wed, 24/04/2019, 18:00 - 21:00, 10 wks (02501 3A19)

Price: £600

LEVEL 2 AWARD IN WELDING

Wed, 26/09/2018, 18:00 - 21:00, 10 wks (02753 1B17)

Wed, 16/01/2019, 18:00 - 21:00, 10 wks (02753 2B17)

Wed, 24/04/2019, 18:00 - 21:00, 10 wks (02753 3B17)

Price: £600

E-COURSES

Learn new skills and improve your employability from the comfort of your own home.

- Globally recognised accreditations and qualifications
- Affordable, engaging and expert E-Learning content
- Learn anywhere, anytime on any device
- 24 hour support and mentoring
- Flexible payment plans with no hidden costs

Here are just a taster of some of the courses available at ecourses.brooklands.ac.uk



Specialist Professional Diploma in Search Marketing



Level 3 Legal Secretary Diploma



Stress Awareness, Management and Well-being



Cisco CCNA Security Courseware



Portuguese



CIW Advanced HTML 5.0 and CSS3 Training



NEBOSH - International General Certificate

There are a wide variety of courses on offer visit ecourses.brooklands.ac.uk to explore all the options that are available.

FEES & FUNDING

There are various grants and allowances available, dependant on your age and circumstances. If you would like to talk to a member of the Admissions Team about possible financial support, please contact the Admissions Office.

☎ 01932 797 797

✉ admissions@brooklands.ac.uk

THERE IS A £25 REGISTRATION FEE FOR COURSES OVER £50.

FEE REMISSION

If you are in receipt of Job Seekers Allowance (JSA), Employment Seekers Allowance (ESA), or currently unemployed, actively seeking work and in receipt of benefits you may be eligible for fee remission (does not apply to all courses). You must bring along evidence of receipt of one of the benefits listed below with you when you come in to enrol. This evidence must be current and dated within 3 months of the start of the course.

Benefits to support fee remission - JSA, ESA, Income Support/Universal Credit, Housing Benefit, Council Tax Reduction Benefit, Pension Guarantee Benefit. Fee remission may also be based upon the highest level of previous qualifications achieved. Please check your eligibility with our Admissions Team.

INSTALMENTS

If you are signing up for an adult learning course you are able to pay in instalments. A maximum of 3 equal instalments are to be paid in the 1st term at the start of the course, or within the first 50% of a course lasting less than 1 year.

FINANCIAL SUPPORT

ADVANCED LEARNER LOAN

To help learners aged 19 and over to cover the cost of course fees of a level 3, 4, 5 and 6 college or training course.

Loan eligibility does not depend on your income and there are no credit checks. Repayments don't start until the April after your course has finished and you don't have to pay anything back unless you earn more than £25,000 a year. Bursaries are available for those on a low income.

To support your application for an Advanced Learner Loan you will require a letter from the college. Please contact admissions for more information.

DISCRETIONARY LEARNER SUPPORT FUND

This fund helps students from low income families with expenses incurred when studying. You must be aged 19 and over and studying a course below a level 3. The amount received depends on your circumstances. The money can help pay for things like: accommodation, travel, course materials, equipment or childcare.

HEFCE ACCESS TO LEARNING FUND (ALF)

The Government provides Higher Education institutions with ALF to provide discretionary financial help for both full and part-time undergraduate and postgraduate students.

LOW INCOME FUNDING

You may be entitled to a free course if you are on a low income. Contact Admissions for more information.

**FIND OUT MORE ABOUT FUNDING
AT WWW.BROOKLANDS.AC.UK**



APPRENTICESHIPS

Do you want to kick-start your career?

An apprenticeship could be the answer. They offer an alternative to traditional sixth form and college routes, meaning you'll be working and earning a wage while getting qualified.

While you are on an apprenticeship you will:

- have a job and earn a wage
- gain nationally recognised qualifications
- gain real industry experience
- receive holiday pay

We have Apprenticeships at Level 2, 3 and 4 and the level you study at will depend on your existing qualifications and experience.

Visit our website to find out more about apprenticeships or email our Apprenticeship Team - apprenticeshipteam@brooklands.ac.uk

STUDENT SUPPORT

ADDITIONAL LEARNING SUPPORT (ALS)

- Do you need more support to enable you to achieve on your course?
- Do you have a medical condition that is impacting on your learning?
- Are you experiencing mental health difficulties?
- Do you require special exam arrangements?

To have an informal chat, please contact the ALS Team:

Linda Chapman ☎ 01932 797 895
✉ linda.chapman@brooklands.ac.uk

Pat Smyth ☎ 01932 797 894
✉ patrick.smyth@brooklands.ac.uk

CAREERS

The Careers Team provide current and prospective students with advice and guidance and access to a range of careers information to meet their needs.

For further information or to book an appointment at either Campus:

☎ 01932 797 908 ✉ careers@brooklands.ac.uk

ENROLMENT EVENTS

WEYBRIDGE CAMPUS

Saturday
12th January 2019
10:00am to 12:00pm

Brooklands College

WEYBRIDGE CAMPUS

Heath Road
Weybridge
Surrey
KT13 8TT

01932 797 700

ASHFORD CAMPUS

Stanwell Road
Ashford
Middlesex
TW15 3DU

01932 797 600

BROOKLANDS.AC.UK



Disclaimer: Compiled in June 2018, this prospectus relates to the programmes that we intend to offer from September to July 2019. Every care has been taken to ensure that the information enclosed is accurate at the time of printing, but course programmes are subject to development and changes and may mean that we have to cancel courses, alter fees, campuses or dates. As much notice as possible will be given in respect of any changes to courses or fees but the College reserves the right to make any such changes. Registration with the College is on the understanding that the College Management cannot accept responsibility for the consequences of any changes, errors or omissions.