

Brooklands College

Full Governing Body meeting
Wednesday 12th December 2018 at 09.00 in MA1

Agenda

1. **Action in the event of fire**
2. **Welcome and apologies:** Arron Marshall (Student Governor)
3. **Resolution**
To pass a resolution confirming that Staff and Student Governors may be required to withdraw from Part Two of the meeting in accordance with the Instrument of Government.
4. **Declarations of interest**
5. **Minutes:** To approve the minutes of the meeting held on 21st September 2018
6. **Matters arising:** To receive the report
7. **Governance**
 - 7.1 Governing Body Membership report
 - Appointment of Full Governors
 - Appointment of Student Governors
 - Ratification of Chair and Vice Chair of Committee
 - 7.2 To note the updated Register of Interests 2018/19
8. **Student Governors**
9. **Chair's Report: Joint Audit and Resources Committee 28th November 2018**
 - 9.1 To approve the Financial Statements 2017/18
 - 9.2 External Auditors Letter of Representation
 - 9.3 External Auditor's Report
 - 9.4 To approve the accounts for Brooklands Enterprises
 - 9.5 Regularity Self-Assessment: Signed by the Chair of Governors 28th November 2018
10. **Audit Committee Annual report**
 - 10.1 To approve the Annual report from the Audit Committee
 - 10.2 Risk Register and Heat Map Term One update
 - 10.3 Chair's report
11. **Finance**
 - 11.1 To receive the October management accounts
 - 11.2 To approve expenditure in excess of £100,000
12. **Curriculum and Performance Review Committee**
 - 12.1 Chair's update
 - 12.2 To approve the College SAR 2017/18
 - 12.3 To note College Impact Assessments update
 - 12.3 To recommend assurance to Office for Students has been given
 - 12.5 To note the Safeguarding report
13. **Resource's Committee**
 - 13.1 Chair's update

13.2 To receive the Annual Report on Health and Safety

14. Planning Remuneration and Governance Committee

14.1 Chair's Report

14.2 Update from the Strategy Day

14.3 Governance QIP 2018/19 for approval

15. Principal's Report and Key performance Indicators

16 College Policies

16.1 Disciplinary Policy

16.2 Whistleblowing Policy

16.3 Risk Strategy Policy

16.4 Supply Chain Policy

17. College Events:

18. Chair's business

18.1 Review of Committee Business for Emerging Risks

19. Any Other Business

20. Date of next meeting: Wednesday 3rd April 2019 at 08.00