

Full Governing Body meeting
Friday 21st September 2018 at 16.30 in MA1

Agenda

1. **Action in the event of fire**
2. **Welcome and apologies**
3. **Resolution**
To pass a resolution confirming that Staff and Student Governors may be required to withdraw from Part Two of the meeting in accordance with the Instrument of Government.
4. **Declarations of interest**
5. **Minutes**
To approve the minutes of the meeting held on 4th July 2018
6. **Matters arising**
7. **Governance**
 - 7.1 Appointment of Associate Governors
Ratification of Chair and Vice Chair of Governors
Chair and Vice Chair of Committees
 - 7.2 College Seal Report 2017/18
 - 7.3 Annual summary report of Complaints 2017-18
 - 7.4 Instrument and Articles updated 2018-19
 - 7.5 Standing Orders updated 2018-19
8. **Finance**
 - 8.1 To receive the July management accounts
 - 8.2 Budget and Two-year Plan as submitted to ESFA July 2018
 - 8.3 Internal Audit Plan 2018-19 (revised)
 - 8.4 Summer Capital Works update (verbal)
 - 8.5 Awarding of the Tower Boiler contract (for Information)
9. **Enrolments**
To receive an verbal update
10. **Success rates**
To receive an verbal update
11. **College Events:**
 - 28th September: BBC Any Questions
 - 29th October – Staff Development Day
 - w/c 29th October: Performance Reviews
 - 7th November: Surrey Skills Fair: Epsom Racecourse
 - 13th November: Ashford Open Event
 - 15th November Weybridge Open Event
 - 7th & 8th December – STEM celebration

- 13th December: The Big Idea – Business Students

12. Chair's business

12.1 Review of Committee Business for Emerging Risks

13. Any Other Business

14. Date of next meeting: Wednesday 12th December followed by Christmas lunch in the Training Restaurant