

# Brooklands College

Audit Committee meeting to be held on Wednesday 6<sup>th</sup> March 2019 in room MC5, 8.00am

## Agenda

1. Action in the event of fire
2. Welcome and apologies
3. Declarations of interest
4. Minutes
  - 4.1 Minutes of the of the Audit Committee meeting held on 31<sup>st</sup> October 2018
  - 4.2 Minutes of the Joint Audit and Resources Committee meeting held on 28<sup>th</sup> November 2018
5. Matters Arising :
6. Internal audit reports
  - 6.1 Learner Journey
  - 6.2 Collaborations
  - 6.3 GDPR Report
  - 6.4 Governance
  - 6.5 Audit Plan 2018/19 progress report
7. Outstanding recommendations tracker
8. Risk Management
  - 8.1 Risk Register 2018/19 update Term 2
  - 8.2 Heat Map 2018/19 update Term 2
9. Fraud
10. Freedom of Information requests
11. GDPR reported data breaches
12. Chair's business
  - 12.1 Review of Committee Business for Emerging Risks
  - 12.2 Summary of the main issues/decisions/topics that have arisen during the meeting and that would help other governors, not at the meeting, understand what is happening in the College.
  - 12.3 Any Other Business
13. Date of next meeting: 12<sup>th</sup> June 2019.