

Brooklands College

Resources Committee meeting to be held on Wednesday 22nd May 2019
in room MC5 Weybridge, 08.00 – 10.30

Agenda

1. Action in the event of fire
 2. Welcome and apologies
 3. Declarations of interest
 4. Minutes of, and matters arising from the meeting held on on 13th March 2019
 5. Capital Projects
 - 5.1. To authorise expenditure of capital items within the Committee's limits of financial authority under the College Financial Regulations.
 6. Procurment update
 - 6.1 Waste Management contract
 7. Finance
 - 7.1 March 2019 Management Accounts
 - 7.2 Bank Covenant update
 - 7.3 Draft budget 2019-20 and draft two year financial plan
 - 7.4 Financial Regulations Review 2019
 - 7.5 Treasury Management Policy Review 2019
 8. Brooklands Business Solutions Update
 9. Committee Governance:
 - 9.1 Review of Terms of Reference 2019-20
 - 9.2 Committee self-assessment 2018-19
 - 9.3 Business Calendar 2019-20
 - 9.4 Governance QIP: Resources Committee action points to be considered
- Items tabled for information:
10. Impact Assessment: Sustainability
 11. IT Report
 12. Estates and Property
 - 12.1 Estates and Property update
 - 12.2 Health and Safety Report
 - 12.3 Health & Safety Policy update
 13. Chair's business
 - 13.1 Review of Committee Business for Emerging Risks
 - 13.2 Summary of the main issues/decisions/topics that have arisen during the meeting and that would help other governors, not at the meeting, understand what is happening in the College.
 14. Any other business

15. Date of next meetings

The next meeting of the Resources Committee will be held on Thursday 21st November 2019 at 8 am

Joint Audit and Resources meeting to sign off accounts: Wednesday 27th November 2019 at 8.00am.