

Resources Committee

Notice is hereby given to members that a meeting of the Planning, Remuneration and Governance Committee will be co-ordinated remotely via 'Zoom' meeting platform software across various domestic locations, commencing 17.00hrs on 28th June 2021.

Chair:	Independent Member:	Fred Gray
Members:	Independent Members: <i>Ex Officio</i> Member Staff Members:	Andrew Baird and Melanie Harding Christine Ricketts (Principal) Lee Chantry.
Officers:	Chief Executive Officer Director of Finance and HR Director of Estates and Facilities	Dr. Stephen Dowbiggin OBE Sarah Glasspool John Brady
Clerk:	Clerk to the Governing Body:	Jonathan Lipscomb
In Attendance:	ESFA Observer Independent Member	Chris Dearnley Hilary Omissi

PART ONE

Item	Description	Presented by
	Standing Agenda Items	
1	Action in the Event of Fire	Clerk
2	Welcome and Apologies	Clerk
3	Declarations of Interest Members and officers are reminded to declare any personal or financial interest in any item to be considered during the meeting.	Clerk
4	Notification of Any Other Business To consider for approval, the consideration of any other business.	Chair
5	Draft Minutes of the Resources Committee Meeting on 3 March 2021	Chair
6	Matters Arising and Action Points from the Minutes of the Meeting on 3 March 2021	Clerk
	Items for Consideration and Approval	

7	<p>Accounts and Annual Reports for 2018/19 and 2019/20 [RES 20-21-15]</p> <p>7.1 To recommend for approval the Accounts and Annual Report 2018/19 7.2 To recommend for approval the Accounts and Annual Report 2019/20</p> <p><i>[These papers have been deferred whilst documentation needed from the ESFA is awaited.]</i></p>	
8	<p>Report of the Principal [RES 20-21-16]</p> <p>8.1 Update on Covid matters 8.2 2020/21 academic matters of interest to Resources Committee Actions taken to achieve AEB targets and projected outturn. New MIS System and its implementation 8.3 IT Help desk statistics 8.4 2021/22 initiatives Youth Hub Elmbridge Current levels of enquiries and enrolments 8.5 2021/22 planned student numbers (by curriculum area) and planned income (from business plan)</p>	Principal
9	<p>Report of the Director of Finance and HR [RES 20-21-17]</p> <p>9.1 Annual review of Financial Regulations 9.2 Bank Covenant update 9.3 HR Update including Staff Survey Results 9.4 May 2021 Management Accounts including projected forecast out turn for 2020-21 9.5 Revised Policy for valuing tangible fixed assets</p>	Director of Finance and HR
10	<p>Draft 2021/22 Budget [RES 20-21-18]</p> <p>10.1 Income & Expenditure 2021/22 10.2 Cashflow plan and financial ratios 10.3 Capital Expenditure Budget 2021/22 10.4 Contribution targets 2021/22</p>	Director of Finance and HR
11	<p>Director of Estates and facilities Report [RES 20-21-19]</p> <p>11.1 Health and Safety Report (includes accident statistics and comparisons) - to be presented by Lee Holloway [Appendix 1] 11.2 Update on the Locke King refurbishment 11.3 Letting of car parking space on Weybridge Campus 11.4 Review of Telecoms contracts Weybridge Campus 11.5 Catering and Cleaning contracts 11.6 Gardens Project on Weybridge Campus</p>	Director of Estates and Facilities
12	<p>Report of the CEO [RES 20-21-20]</p> <p>12.1 Estate's strategy and developments 12.2 Appointment of the Chair 12.3 Annual Review of Terms of Reference of Resources Committee</p>	CEO

13	Any Other Business	Chair
14	Date of Next Meeting To be confirmed at the meeting of the Full Governing Body on 19 July 2021	Chair

PART TWO

15	Update on discussions with ESFA/PMO [RES 20-21-21] 15.1 Update on Discussions with ESFA/PMO Report on whether to commission a 100% re audit of 'Company A' returns (as invited by ESFA).	Chair of Governors/ CEO
16	Report of the CEO [20-21-22] 16.1 Update on Estates Strategy and emerging issues (including release of local plan) 16.2 Project plan 16.3 Proposed cashflow 16.4 Minutes of the Weybridge Estate's liaison Committee 16.5 Appointment of LSH to Market the project for the projected to receive proposed marketing strategy 16.6 Appointment of Lichfields as planning/design consultants 16.7 To agree a process going forward to appoint a supporting proposal developer. 16.8 Update on chair's remuneration.	CEO
17	Any Other Business	Chair
18	Report of the Principal to CPR for information <i>[All staff, except senior post holders, will be asked to withdraw for this item]</i>	CEO
19	Opportunity for Independent Governor Discussion <i>[The Principal and CEO will withdraw for this item]</i>	Chair

PART TWO

15		
16		CEO
17		Principal
18		Chair