

31st March 2020

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Dear parents and guardians,

Following the government announcement concerning COVID-19 (Coronavirus) and the closure of schools and colleges, we would like to reassure you that our main priority is to continue teaching and learning for all students remotely and online.

We have worked extensively over the past year to introduce a Google Classroom Virtual Learning Environment and therefore all students have experience of learning in this way.

The lessons will be delivered via Google Meet which is a free video conferencing tool which can be accessed via a smartphone app or via the google chrome homepage. Teachers will then deliver their content to the class, this may be in the form of a presentation, group discussion or instructions of the work that needs to be completed on that day. Each class will have contact with a member of staff on the morning of the days of the week they are usually timetabled to be in college. Work will be submitted directly to Google Classroom or emailed to the teacher at their discretion. Attendance will be registered for the morning if the student is present at the conference call and in the afternoon if the student submits the work requested.

If your child has any concerns or issues, then please ask them to contact their teacher or progression mentors as they will be supporting the students through the process.

With the government making the announcement that examinations will be cancelled for the summer, this is of course, an unsettling period for our students. We would like to reassure you that by continuing with their studies remotely and by keeping in regular contact with their teachers, that your child will be in a good position to complete their qualifications and will be able to progress to the next level of study, employment, higher education or an apprenticeship programme.

We will continue to update the latest news regarding COVID-19 (Coronavirus) [here](#).

Thank you for supporting your child's learning during these unprecedented times and please stay safe, stay healthy and stay at home.

Like the whole nation, we are following the guidelines issued by the government and look forward to a time when we can reopen the College campuses and welcome our students back.

Yours sincerely,



Christine Ricketts
Principal