

Brooklands College
RESOURCES COMMITTEE

Notice is hereby given to members that a meeting of the Resources Committee will be held via 'Zoom' at 6 pm on 24 November 2021

PART ONE

17 November 2021

Natalie Watt
Clerk to the Corporation

AGENDA

Item	Description		TIME
	STANDING ITEMS		6 pm
1	Action in the Event of Fire STANDING INSTRUCTIONS FOR ZOOM MEETINGS.	Clerk	
2	Welcome and Apologies		
3	Declarations of Interest Members and officers are reminded to declare any personal or financial interest in any item to be considered during the meeting.	Clerk	
4	Notification of Any Other Business	Chair	
5	Minutes of the Part 1 meeting held on 28 June 2021	Chair	6.05 pm
6	Matters Arising from Part 1 Meeting	Clerk	
	ITEMS FOR INFORMATION, DISCUSSION & APPROVAL		6.15 pm
7	Financial Matters relating to 2020/21 To receive the following reports for information and discussion and recommendation to the Corporation: a) Out-turn vs Budget b) Treasury Management Report c) Contribution analysis	Exec. Dir. Finance, Resources & People Development	
8	Draft Financial Statements (& Outline Post Audit Management Letter) for 2020/21. To receive an update report noting progress on the completion of the draft Financial Statements and the draft Post Audit Management Letter for 2020/21.	Exec. Dir. Finance, Resources & People Development	
9	Management Accounts 2021/22 – TO FOLLOW To receive the latest Management Accounts for discussion and monitoring purposes.	Exec. Dir. Finance, Resources & People Development	

10	<p>Capital Expenditure To receive a report for information on the proposed and planned capital expenditure for 2021-22.</p>	Exec. Dir. Fin.Res.& People Development	
11	<p>Financial Policies</p> <p>i) Policy Reviews - To receive a report seeking approval of the following Policies.</p> <ul style="list-style-type: none"> a) Treasury Management Policy b) Anti-Fraud Policy c) Anti-Bribery Policy <p>ii) Business Continuity Plan for approval. – TO FOLLOW</p>	Exec. Dir. Finance, Resources & People Development	
12	<p>Health and Safety Annual Report 2020/21 To receive the annual Health and Safety Report for recommendation to the Corporation.</p>	Exec. Dir. Finance, Resources & People Development	
13	<p>People Performance & Development Annual Report - 2020/21 To receive the annual report for 2020/21 for discussion and information.</p>	Exec. Dir. Finance, Resources & People Development	
14	<p>Estates Update -</p> <ul style="list-style-type: none"> • Aligning Estates Strategy with revised College Strategic Plan • Update on progress with ambitions to resize and refurbish the Weybridge campus <ul style="list-style-type: none"> ○ Transformation fund bid ○ Weybridge campus development process • Creation of a Governor sub committee to oversee the project 	Estates Advisor & Consultant	
15	<p>Any Other Business</p> <ul style="list-style-type: none"> • Draft Resources Annual Work Plan for comment and approval. 	Clerk	
16	<p>Date of Next Meeting</p> <ul style="list-style-type: none"> • Wednesday 2 March 2022 at 6pm via Zoom. 		