

Brooklands College  
RESOURCES COMMITTEE

Notice is hereby given to members that a meeting of the Resources Committee will be held via 'Zoom' at 7.30am on 15 June 2022.

**PART ONE**

08/06/2022

Natalie Watt  
Clerk to the Corporation

**AGENDA**

Item	Description		TIME
	<b>STANDING ITEMS</b>		<b>6 pm</b>
1	<b>Action in the Event of Fire</b> STANDING INSTRUCTIONS FOR ZOOM MEETINGS.	Clerk	
2	<b>Welcome and Apologies</b>		
3	<b>Declarations of Interest</b> Members and officers are reminded to declare any personal or financial interest in any item to be considered during the meeting.	Clerk	
4	<b>Notification of Any Other Business</b>	Chair	
5	<b>Minutes of the Part 1 meeting held on 2 March 2022</b>	Chair	<b>6.05 pm</b>
6	<b>Matters Arising from Part 1 Meeting on the 2 March 2022</b>	Clerk	
	<b>ITEMS FOR INFORMATION, DISCUSSION &amp; APPROVAL</b>		<b>6.15 pm</b>
7	<b>Draft Financial Statements (&amp; Outline Post Audit Management Letter) for 2020-21.</b> To receive an <b>oral</b> update on the progress on the completion of the draft Financial Statements.	Exec. Dir. Finance, Resources & People Performance	
8	<b>Management Accounts April 2022</b> To receive the latest Management Accounts for discussion and monitoring purposes.	Exec. Dir. Finance, Resources & PP	
9	<b>Accounting for revalued assets and impact on accounts.</b> To receive a report for information.	Exec. Dir. Finance, Resources & PP <b>To Follow</b>	
10	<b>Draft Budget Report</b> To receive a report seeking approval of the draft budget for recommendation to the Corporation for 2022-23.	Exec. Dir. Finance, Resources & PP	

<b>11</b>	<b>Brooklands Enterprises Ltd</b> To receive a report on the accounts, activity and proposed directorships for the company.	Exec.Dir. Finance, Resources & PP	
<b>12</b>	<b>Specific External Funds Update</b> To receive an <u>oral</u> update on any specific external funds received.	Exec. Dir. Finance, Resources & PP	
<b>13</b>	<b>Financial Regulations</b> To receive a report seeking approval of the revised Financial Regulations for Brooklands College.	Exec.Dir. Finance, Resources & PP	
<b>14</b>	<b>Health and Safety - Termly Report 2021-22</b> To receive the termly update report on incidents and accidents and any areas of exceptional spend.	Exec. Dir. Finance, Resources & PP <b>To Follow</b>	
<b>15</b>	<b>People Performance &amp; Development - Termly Report 2021-22</b> To receive a report for 2021-22 for discussion and information.	Exec. Dir. Finance, Resources & PP <b>To Follow</b>	
<b>16</b>	<b>Management Information Systems - Termly report -</b> To receive the termly report for information.	Exec. Dir. Finance, Resources & PP <b>To Follow</b>	
<b>17</b>	<b>Annual Insurance Report</b> To receive a report detailing any claims made and proposed arrangements for Insurance for 2022/23.	Exec. Dir. Finance Resources & PP	
<b>18</b>	<b>Risk Management</b> To receive a report for information and monitoring purposes on key risks.	Exec. Dir. Finance Resources & PP	
<b>19</b>	<b>Update on Finance and HR/Payroll system implementation</b> To receive a report for information and comment.	Exec. Dir. Finance, Resources & PP <b>To Follow</b>	
<b>20</b>	<b>Sustainability &amp; Climate Change Update</b> To receive a termly update for information and discussion.	Exec. Dir. SSSR <b>To Follow</b>	
<b>21</b>	<b>Estates and Facilities Termly Update</b> Estates and Facilities, minor capital works & planned maintenance update report for information.	Director of Estates and Facilities	
	<b>PART TWO</b>		
<b>29</b>	<b>Any Other Business</b> <ul style="list-style-type: none"> <li>• See Part Two Agenda</li> </ul>		
<b>30</b>	<b>Date of Next Meeting</b> <b>TBA</b>		