

Notice is hereby given to members that a meeting of the Corporation will be held on
Wednesday 13 JULY 2022 at
5pm ON SITE in the Hub (Ground Floor behind reception)
AT THE WEYBRIDGE CAMPUS BROOKLANDS

PART ONE

Natalie Watt, Clerk to the Corporation

06 July 2022

Refreshments will be available from 4pm
Meeting to commence at 5pm

Chair: Andrew Baird

Members: Dr Barbara Spittle, Dr Andrew Gilchrist, Fred Gray, Melanie Harding, Jeanette Bell, Hilary Omissi, Bob Pickles, Mary Hughes, Nicholas Woolf, Jackie Pearson, Paul Stedman.

Staff Members: Lee Chantry, Judy Peck,

Student Members: Samuel Dundas, Joshua Gregory.

Principal and Chief Executive: Christine Ricketts

Officers in Attendance:

Sarah Glasspool, Executive Director Finance, Resources & People Performance (EDFR&PP)

Graeme Baker, Executive Director, Curriculum (EDC)

Andy Russell, Executive Director, Student Support & Stakeholder Relationships (EDSSSR)

Sarah Clancy, Director of Quality & Standards

Observer: Chris Dearnley, EFSA

Clerk to the Corporation: Natalie Watt **Observer Clerk:** Melissa Grayson

PART ONE

Item	Description	Presented by	TIME
	Standing Agenda Items		5.00pm
1	Action in the Event of Fire	Principal & CEO	
2	Welcome and Apologies	Chair	5.05 pm
3	Declarations of Interest Members and officers are reminded to declare any personal or financial interest in any item to be considered during the meeting.	Clerk	
4	Notification of Any Other Business	Chair	
5	PART ONE Minutes of the meeting held on the 30 March 2022.	Chair	
6	Matters Arising PART ONE of the meeting held on 30 March 2022.	Chair	
	STRATEGIC REPORTS		
7	Principal & CEO Report To receive a report for information and comment from the Principal & Chief Executive.	Principal & CEO	

8	Strategic Plan & College KPI Update Report To receive a report for information and comment on delivery of the College Performance Indicators for 2021/22.	Principal & CEO	
9	Teaching & Learning Report To receive a report for information and discussion on the quality of provision in the College.	Director of Quality & Standards	
10	Safeguarding To receive the termly update report for information.	Executive Director SSSR	
11	Risk Management Report & Risk Register To receive the report for information and approval.	Executive Director FR & PP	
FINANCIAL STATEMENTS (Update in Part Two)			
COMMITTEE REPORTS AND MINUTES			
12	Audit Committee Part One 12.1 Minutes of the meeting held on 24 May 2022 12.2 Verbal Report of the Chair of the Committee 12.3 External Audit Plan for 2021/22 Accounts 12.4 Internal Audit Annual Plan for 2022/2023	Chair of the Audit Committee Exec. Dir.FR&PP Exec. Dir.FR&PP	
13	Resources Committee Part One 13.1 Part One Minutes of the Meeting held on 15 June 2022. 13.2 Verbal Report of the Chair of the Committee 13.3 Management Accounts April 2022. 13.4 Draft Revised Financial Regulations for approval. 13.5 Draft Budget for 2022/23 for approval. 13.6 Brooklands Enterprises Ltd for approval of Directors appointment.	Chair of the Resources Committee Exec.Dir. FR & PP Exec.Dir. FR & PP Exec.Dir. FR & PP Exec.Dir. FR & PP	
14	Curriculum Performance & Review Committee 14.1 Minutes of the Meeting held on 22 June 2022 14.2 Verbal report of the Chair of the Committee 14.3 Strategic Governor Link - Verbal Update 14.4 Curriculum Changes 2022/23 14.5 Learner Voice and Engagement 14.6 Marketing Report	Chair of the CPR Committee Strategic Governor Link Exec.Dir.Curriculum Exec.Dir.SSSR Principal & CEO	
15	Search & Governance Committee. 15.1 Minutes of the meeting held on 30 th June 2022 (Part One) 15.2 Verbal Report of the Chair of the Committee 15.3 Governance Update July 2022 (Clerks Report) To receive the report for information and approval including updates on the following: <ul style="list-style-type: none"> • Use of the Seal since the last meeting • Use of Chairs Action since the last meeting 	Chair of the Search and Governance Committee Clerk to the Corporation	

	15.4 Annual Schedule - For approval.	Clerk to the Corporation	
	Comfort/Refreshment Break		
16-26	PART TWO MEETING – Separate Agenda (Staff and Student Governors to attend).		
27-32	PART THREE MEETING – Separate Agenda (Independent Governors and SPH Only)		
31	Any Other Business	Chair	
32	Date of Next Meeting <ul style="list-style-type: none"> • Wednesday 7th September 2022 at 6pm at the Weybridge Campus. 		
	Please note that an Independent Governors only session, facilitated by the Chair, will be held at the end of Part Three.		