

Notice is hereby given to members that a meeting of the Corporation will be held on
Wednesday 30 MARCH at
6pm ON SITE in rooms L213 & L214
AT THE WEYBRIDGE CAMPUS BROOKLANDS

Natalie Watt, Clerk to the Corporation

23 March 2022

Refreshments will be available from 5pm

Please note a Training and Development session on T levels will commence at 5.15pm –
 5.45pm.

Meeting to commence at 6pm

Chair: Andrew Baird

Members: Dr Barbara Spittle, Dr Andrew Gilchrist, Fred Gray, Melanie Harding, Jeanette Bell, Hilary Omissi, Bob Pickles, Mary Hughes, Nicholas Woolf, Jackie Pearson, Paul Stedman.

Staff Member: Lee Chantry, Judy Peck.

Principal and Chief Executive: Christine Ricketts

Officers in Attendance:

Sarah Glasspool, Executive Director Finance, Resources & People Performance

Officers in Attendance for Presentation of specific Agenda Items only:

Andy Russell, Executive Director, Student Support & Stakeholder Relationships

Sarah Clancy, Director of Quality & Standards

PART ONE

Item	Description	Presented by	TIME
	Standing Agenda Items		6.00pm
1	Action in the Event of Fire Arrangements will be the responsibility of individuals as participation is via ZOOM.	Clerk	
2	Welcome and Apologies	Chair	6.15 pm
3	Declarations of Interest Members and officers are reminded to declare any personal or financial interest in any item to be considered during the meeting.	Clerk	
4	Notification of Any Other Business	Chair	
5	PART ONE Minutes of the meeting held on the 15th December 2021.	Chair	
6	Matters Arising PART ONE of the meeting held on 15th December 2021.	Chair	
	STRATEGIC REPORTS		
7	Principal & CEO Report To receive a report for information and comment from the Principal & Chief Executive.	Principal & CEO	
8	Strategic Plan & College KPI Update Report To receive a report for information and comment on delivery of the College Performance Indicators for 2021/22.	Principal & CEO	

9	Teaching & Learning Report To receive a report for information and discussion on the quality of provision in the College.	Director of Quality & Standards	
10	Safeguarding To receive the termly update report for information.	Executive Director SS & SE	
11	Risk Management Report & Risk Register To receive the report for information and approval.	Executive Director FR & PP	
	FINANCIAL REPORTS		
12	Management Accounts to January 2022 To receive the accounts for approval as recommended by the Resources Committee.	Executive Director FR & PP	
13	Draft Annual Report & Draft Financial Statements 2020/21 To receive an oral update on progress with the approval of the outstanding Financial Statements	Executive Director Finance, Resources & People Performance	
14	Extension of External Auditors Contract To receive a report seeking approval, of an extension to the contract, for the appointment of the External Auditors.	Executive Director FR & PP	
	COMMITTEE REPORTS AND MINUTES		
15	Search & Governance Committee Part One. 15i Minutes of the meeting on 8 March 2022 15ii Verbal Report of the Chair of the Committee 15iii Governance Update & Re-Appointments Report Spring Term 2022	Chair of the Search and Governance Committee Clerk to the Corporation	
16	Audit Committee Part One 16.i Minutes of the meeting held on 2 February 2022 16.ii Verbal Report of the Chair of the Committee	Chair of the Audit Committee	
17	Curriculum Performance & Review Committee 17.i Minutes of the Meeting held on 16 March 2022 17.ii Verbal report of the Chair of the Committee 17.iii Link Governors Verbal Update on Visits	Chair of the CPR Committee	
18	Resources Committee Part One 18.i Part One Minutes of the Meeting held on 2 March 2022 18.ii Verbal Report of the Chair of the Committee 18.iii College Policies for Approval: a) Fees Policy	Chair of the Resources Committee Executive Director FR & PP	
	PART TWO MEETING – Separate Agenda		
31	Any Other Business (See Part Two Agenda)	Chair	
32	Date of Next Meeting • Wednesday 16th July at 6pm at the Weybridge Campus Brooklands College	Clerk	
	Please note that an Independent Governors only session, facilitated by the Chair, will be held after the meeting.		

