

Brooklands College
RESOURCES COMMITTEE

Notice is hereby given to members that a meeting of the Resources Committee will be held via 'Zoom' at 6 pm on 2nd March 2022 at 6pm

PART ONE

23 February 2022

Natalie Watt
Clerk to the Corporation

AGENDA

Item	Description		TIME
	STANDING ITEMS		6 pm
1	Action in the Event of Fire STANDING INSTRUCTIONS FOR ZOOM MEETINGS.	Clerk	
2	Welcome and Apologies		
3	Declarations of Interest Members and officers are reminded to declare any personal or financial interest in any item to be considered during the meeting.	Clerk	
4	Notification of Any Other Business	Chair	
5	Minutes of the Part 1 meeting held on 24 November 2021	Chair	6.05 pm
6	Matters Arising from Part 1 Meeting on the 24 November 2021	Clerk	
	ITEMS FOR INFORMATION, DISCUSSION & APPROVAL		6.15 pm
7	Draft Financial Statements (& Outline Post Audit Management Letter) for 2020-21. To receive an update on the progress on the completion of the draft Financial Statements.	Exec. Dir. Finance, Resources & People Performance	
8	Management Accounts 2021-22 – To Follow To receive the latest Management Accounts for discussion and monitoring purposes.	Exec. Dir. Finance, Resources & People Performance	
9	Draft Budget Report To receive a report seeking approval of the principles to apply to the draft budget planning for 2022/23.	Exec. Dir. Finance, Resources & People Performance	
10	Financial Policies Fees Policy To receive the Fees Policy 2022-23 for approval and recommendation to the Corporation.	Exec. Dir. Finance, Resources &	

		People Performance	
11	Appointment of External Auditors – To Follow Report seeking approval for the recommendation to the Corporation for the appointment of Buzzacotts, as external Auditors for a further year.	Exec. Dir. Finance, Resources & People Performance	
12	Health and Safety - Termly Report 2021-22 To receive the termly update report on incidents and accidents and any areas of exceptional spend.	Exec. Dir. Finance, Resources & People Performance	
13	People Performance & Development - Termly Report 2021-22 To Follow To receive a report for 2021-22 for discussion and information.	Exec. Dir. Finance, Resources & People Performance	
14	Management Information Systems - Termly report – To Follow To receive the termly report for information.	Exec. Dir. Finance, Resources & People Performance	
15	Estates Update – To Follow Capital Works & Planned Maintenance update report for information.	Exec. Dir. Finance, Resources & People Performance	
	PART TWO		
16	Any Other Business i) Terms of Reference for information. ii) Updated Wok Plan for information.	Clerk	
17	Date of Next Meeting Wednesday 15th June 2022 at 6pm Via ZOOM		