

## **Application for Provider Access**

### **Introduction**

This document sets out the college's arrangements for managing the access of providers to students at the college for the purpose of giving them information about the provider's education or training offer.

### **Management of provider access requests**

#### **Procedure**

A provider wishing to request access should contact Brooklands College.

Telephone: 01932 797908

Email: [careers@brooklands.ac.uk](mailto:careers@brooklands.ac.uk)

#### **Opportunities for access**

The college offers a comprehensive Careers Education, Information, Advice and Guidance programme and an overview of this programme can be seen in the College's Careers Charter which can be seen on the college website.

Please speak to our Careers Advisor to identify the most suitable opportunity for you.

The college will make a suitable space available for discussions between the provider and students, as appropriate to the activity. The college will also make available ICT and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Advisor.

Providers are welcome to leave a copy of their prospectus or other relevant course literature with the Careers Advisor so that they can be displayed in the Careers Area of the college Employability and Learning Hub.