

**ENQUIRIES ABOUT RESULTS AND REVIEW OF MARKING FOR BTEC / GCSE BIOLOGY,  
ENGLISH AND MATHS EXAMS CONSENT FORM**

**Information for candidates**

If the college makes an enquiry about a result for one of your examinations after your GCSE grade has been issued, there are three possible outcomes:

- Your original mark is lowered, so your final grade may be lower than the original grade you received
- Your original mark is confirmed as correct, so there may be no change to your grade
- Your original mark is raised, so your final grade may be higher than the original grade you received.

In order to proceed with an enquiry about your results you must complete and sign the form below. This tells us that you have understood what the outcome might be and you give your consent to the enquiry being made.

**Please indicate below which service you require. Fees are per paper so please identify which paper(s) you wish to be reviewed.**

<b>Candidate JCQ Number (4 digits) or BTEC Registration Number:</b>		<b>Candidate Name:</b>			
<b>Student ID:</b>		<b>Email:</b>			
<b>Awarding Body e.g. AQA, Pearson</b>	<b>Subject title (this can be found on your results slip)</b>	<b>Clerical re-check (Service 1)</b>	<b>Review of Marking (Service 2)</b>	<b>Access to Script Access to Script Original</b>	<b>Access to Script Access to Script Photocopy</b>

**Review of Marking - Candidate consent**

By signing here, I give my consent to the head of my college to submit a clerical re-check or a review of marking for the examination(s) listed above. In giving consent I understand that the final subject grade and/or mark awarded to me following a clerical re-check or a review of marking, and any subsequent appeal, may be lower than, higher than, or the same as the result which was originally awarded for this subject.

Signature: ..... Date: .....

**Access to Scripts - Candidate consent**





By signing here, I consent to my scripts being accessed by my centre (Tick ONE of the boxes below)

- ☐ If any of my scripts are used in the classroom, I do not wish anyone to know they are mine. My name and candidate number must be removed.
- ☐ If any of my scripts are used in the classroom, I have no objection to other people knowing they are mine.

Signature: ..... Date: .....

**All requests for clerical re-checks, review of marking and appeal must be submitted by email to [appeals@brooklands.ac.uk](mailto:appeals@brooklands.ac.uk) or made in person to the Exams Office, Room L209, Weybridge campus.**

Please be aware of the deadline dates below, as any requests received after these dates cannot be processed by the College or the Awarding Body.

Post-results service	Deadline	AQA fee per unit/paper	Pearson fee per unit/paper
<b>Clerical re-check</b> A check that all parts of the script (exam paper) have been marked, the totalling of marks and the recording of marks is correct	15 <sup>th</sup> February 2024	<b>GCSE English &amp; Biology</b> £8.70 	<b>GCSE Maths &amp; BTECs</b> £12.50 
<b>Review of marking</b> This is a post-result review of the original marking to ensure that the agreed mark scheme has been applied correctly... <b>Reviewers will not re-mark the script (exam paper).</b> They will only act to correct any errors identified in the original marking... This service will include: <ul style="list-style-type: none"> <li>the clerical re-checks</li> <li>a review of marking as described above</li> </ul>	15 <sup>th</sup> February 2024	GCSE English & Biology £40.35 	GCSE Maths & BTECs £44.50 
<b>Access to Script</b> <b>Priority copy of marked paper (access to scripts) without review or clerical check</b> This is a priority service that ensures copies of scripts are returned in sufficient time to allow decisions to be made whether a review of marking should be applied for	25 <sup>th</sup> January 2024	GCSE English & Biology £Free	GCSE Maths & BTECs £Free
<b>Access to Script</b> This is a non-priority service to request copy of marked paper (access to script)	15 <sup>th</sup> February 2024	GCSE English & Biology £Free	GCSE Maths & BTECs £Free
<b>Access to Script - Post review of marking</b>	15 <sup>th</sup> February 2024	GCSE English & Biology £Free	GCSE Maths & BTECs £13.80 